

Parent Advisory Committee (PAC) Meeting  
Tuesday 22 July 08  
Minutes

**Present:** Paul, Scott, Sujatha, Piri, Hanh, Frances, Sadie,  
**Staff:** Robert, Tracey and Jennifer

**Chair Report:**

- a) Chevy's night was last week. The next one is in August. June Chevy's night raised \$109.
- b) Would like for Tamara from Vendor services to come to the next meeting to talk more about doing a fundraiser with the vendors on campus (perhaps Courtyard Café).
- c) Parents want more bake sales, as they are easy and successful.
- d) We might think about Pasta Pomodora and again about Darla's for future fundraisers.
- e) A great big thanks to the teachers and staff of Lucia for helping this year.

**Director's Report:**

- a) Interviews are underway for the (replacement of Max) teacher position at Lucia.
- b) There will be a workshop for campus parents & caregivers of children called "Understanding Children with Challenging Behaviors ages 0 to 5". It will be held on Friday, August 15, 2008 at 12:00pm in the Golden Gate Room in the Millberry Union. Kadija Johnston, L.C.S.W. is the presenter. She is the Director of the UCSF Infant Parent Program. Please bring your own lunch to this event.
- c) Parent Orientations
  - a. Robert wanted to hear from parents if Saturday or weekday times were preferable to get the highest number of parents to attend. It was agreed weekdays were better.
- d) Election of Officers for the PAC
  - a. Paul and Robert will send out descriptions and responsibilities of the PAC positions and tabled the election until August/September.
- e) Kirkham
  - a. Construction will begin in early October and if all goes well, completion is expected late spring 2009 and once the license granted the move from Lucia shall take place.

**Presentation on Lucia Budget:**

Tracey & Robert presented a budget comparison PowerPoint of several years including the projection for 2008-09 which is considerably higher than in the past. They went through the detail illustrating operating costs and revenue sources. Robert handed out the new tuition rates to meet the projected expenditures effective September 1, 2008.

Tracey and Robert recognized how helpful parents were in asking them to present these detailed budgets to understand the raise in tuition as it relates to expenditures. The PAC approved the new tuition rates recognizing that the BEARCub parents and FROG parents with kids under three have the most substantial raise based on the 1 to 4 ratio for BEARCubs and the 1 to 5 ratio for the FROGS ratio as compared to the older kids having a 1 to 8 ratio. Tracey & Robert indicated that if there was any surplus money for this coming year, they would come back to the PAC and discuss what should be done with it.

A next step includes a review of ongoing expenditures with the involvement of the PAC during this coming school year. Tracey said she would coordinate with Robert to attend a PAC meeting in September to review how things were going and again in the spring for strategic planning purposes.

Meeting was adjourned at 2:20 pm.