

September Minutes PAC 2009

Present: Candy, Scott F, Scott K, Aparna, Paul, Ashish, Nilesh

Staff: Robert, Katika

Minutes from July: Approved.

Treasurer's Report

The balance in the PAC account is \$3887. Scott reminded the PAC that all checks need to be made out to Lucia Childcare PAC as opposed to the UC Regents. Any checks made out to UC Regents will be returned to parents. Scott recommended that we remind parents to use, "Lucia Childcare PAC" as the preferred format.

Fundraisers

The fundraiser at Darla's resulted in only two families attending. Other fundraisers are being considered including the possibility of a fundraiser at the Information Technology (IT) store on campus.

Action: Paul and Robert to follow-up on this

Other ideas were shared regarding ways to fundraise including research vendors and even drug and device vendors at UCSF. One possibility was to pursue a scholarship program or building sponsorship program especially given the new Kirkham facility will be opening soon.

Action: Robert will draft a needs assessment and will bring this to the next PAC meeting for discussion. Paul will communicate this interest to the Friends of Lucia so that they may begin working on this.

New parents were introduced to eScrip and they were reminded to sign up with eScrip so that a portion of their existing and eligible purchases is given to the Lucia PAC. Proceeds go to help purchase supplies and other necessary materials for the children. The Scholastic fundraising program for books was also discussed.

Action: The Fall newsletter will also include a reminder about eScrip. Aparna will follow-up on the details regarding the Scholastic program.

Director's Report

A survey was distributed to parents regarding the needs for drop-off in the morning hours. Among the 70 surveys distributed, 36 responded. Only two families indicated a need to drop-off their children before 7:30 am. Robert will be reviewing the center's hours and will make adjustments accordingly; this may need to be adjusted once the Kirkham facility opens and more families are involved.

Robert reported that the "move in" date to Kirkham remains November 1 (this date has since been revised to December 1st).

Interviews have been ongoing for new teachers. One offer is being made currently and two more hires are expected after Kirkham opens.

Robert reminded parents that two special events are being planned to help parents in navigating systems and selecting a kindergarten. The first is being offered on October 27th at 5:30 pm and the roundtable of private schools is being offered on Saturday November 14th.

Robert also shared that the represented teachers are not included in the furloughs at least at this time. Three child care supervisory staff and the director are the only group who are affected as they are not represented.

Robert also mentioned that the Campus Life Services Arts & Events web site will be going live shortly which will allow parents (only whose children attend **full time 5 days per week**) at this time, to make payments for tuition on line. There will be an easy link to start on the current child care web site.

Tree Frog Treks

There was discussion about activities for the younger children (bear cubs) since the older children have kindergym, soccer etc. One idea was to have Tree Frog Treks come to the center and have them bring small animals for the children to observe. **The cost is \$250 for 4 sessions.** There was discussion about other companies that can do this as well. The PAC also discussed a field trip to the SF Zoo as being something of interest to pursue for the children.

Action:

- 1) The PAC agreed to have Tree Frog Treks come to the Kirkham facility one time to see how the activity is received. If it is a success, future visits can be planned.
- 2) Scott F to follow up regarding other companies that can bring animals to the center.
- 3) Robert will follow-up regarding the possibility of a field trip to the SF Zoo.

The next meeting is tentatively planned for October 22nd at 12:15 pm. Location to be announced.
Meeting adjourned.

Submitted by Candy